Chrome River Expense and Reimbursement System

The Chrome River project team has revised the implementation schedule as follows:

Go Live Date July 1, 2019
Employee and Student Travel Reimbursement, Employee Non-Travel Reimbursement

Go Live Date July 16, 2019
ProCard Reconciliation

July Statement Reconciliation will be completed in WORKS.
August Reconciliation will be completed in Chrome River

Chrome River Training

Chrome River training will provide two options: face-to-face sessions or training videos. Training is being scheduled now and will be setup in Cornerstone. Training will demonstrate navigation in Chrome River. Step by step instructions will be provided for the ProCard process, Blanket Travel, Pre-Approval Travel, Travel and Non-Travel Reimbursements for employees and students.

Visit the Chrome River website www.ecu.edu/cs-admin/financial_serv/chrome_river.cfm for training videos and information related to the project. Contact the ECU Chrome River HOTLINE 252-757-5700.