

## Helpful List of Banner Admin Pages

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**NOTE:** Banner Finance General Ledger Security and training are required to view budget information, visit the [website](#) for detailed information.

**To view State Funds** (begin with 111 or 112)

Balances	<b>FGIBAVL</b>	Finance-General Ledger-Inquiry-Balance Available
Balances	<b>FGIBDST</b>	Finance-General Ledger-Inquiry-Budget Status
Transactions	<b>FGITRND</b>	Finance-General Ledger-Inquiry-Transaction Details

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**To view Institutional Trust Funds and Foundation Funds**

(ITF begin with 12, 13, 14, 15, 23, 24, 25, 27, 2E, 31, 6C, 6R, 6Z, 830)

ECU Foundation Funds (begin with letter "E")

ECU Medical & Health Sciences Foundation Funds (begin with letter "M")

Pirate Club Funds (begin with letter "P")

ECU Alumni Association Funds (begin with letter "A")

ECU Real Estate Funds (begin with letter "R")

Cash Balance	<b>FGITBSR</b>	Finance-General Ledger-Inquiry-Trial Balance Summary
Balances	<b>FGIBDST</b>	Finance-General Ledger-Inquiry- Budget Status
Transactions	<b>FGITRND</b>	Finance-General Ledger-Inquiry-Transaction Details

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**NOTE:** Banner Finance [Research Accounting security](#) and training are required for these Banner Admin Pages

**To view Grants and Capital Improvements Funds** (begin with 21, 15, or 91)

All Activity	<b>FRIGITD</b>	Finance-Research-Inquiry-Grant-Inception to Date
All Activity	<b>FRIGTRD</b>	Finance-Research-Inquiry-Grant-Transaction Details
Grant Info	<b>FRAGRNT</b>	Finance-Research-Attributes-Grant
FY Balances	<b>FGIBAVL</b>	Finance-General Ledger-Inquiry-Balance Available
FY Balances	<b>FGIBDST</b>	Finance-General Ledger-Inquiry-Budget Status
FY Trans	<b>FGITRND</b>	Finance-General Ledger-Inquiry-Transaction Details

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**NOTE:** Banner Finance [Journal Entry Security](#) and training are required for these Journal Entry Banner Admin Pages.

**Journal Entry Banner Admin Pages**

**FOADOCU** Journal Entry List by User  
**FGAJVCD** Create Journal Entry Voucher Detail  
**FOATEXT** Document Text, Preparer's Info and Journal Entry Purpose  
**FOAUAPP** Journal Entry Approval  
**FOIAPPH** Document Approval History

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**NOTE:** Banner Finance [Departmental Deposit Security](#) and training are required for these Departmental Deposit Banner Admin Pages.

**Departmental Deposit Banner Admin Pages**

**TFAMISC** Miscellaneous Transaction Form - Finance  
**TGACREV** Cashier Session Review  
**TGIRCPT** Receipt Query

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**NOTE:** Banner Finance General Ledger Security and training are required to view these FOAPAL Banner Admin Pages, visit the [website](#) for detailed information.

**To search FOAPAL**

**FTVFUND** Fund Code Search  
**FTVORGN** Organization Code Search  
**FTVACCT** Account Code Search  
**FTVPROG** Program Code Search  
**FTVACTV** Activity Code Search

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**Helpful Admin Pages for all Fund Types**

**FGIDOCR** View Document  
**FGIOENC** Encumbrance List by ORGN  
**FGIENC D** Detail Encumbrance Activity  
**FTIACTH** Account Hierarchy Query

### **To view Banner Admin Pages**

Log Into Banner Admin Pager <https://www.ecu.edu/banner>

Enter Pirate ID and Passphrase

Enter the Banner Admin Page in the search cell, using the acronyms listed above.

Press Enter

Enter the parameters (Fund, ORGN, Document number, etc)

### **Helpful Tips**

Visit the [Banner Finance Training website](#) for more information.

To reset Banner Admin Pages passwords, submit a [TeamDynamix service request ticket](#) online.