

ECU Financial Services

Issue 10

A monthly newsletter by the Office of Systems Coordination <u>www.ecu.edu/syscoord</u>

December 5, 2018

INB (Banner 8) is Going Away December 19, 2018

The end date for INB is quickly approaching. Banner 9 Finance 103 Admin Pages training is scheduled on December 13th and 19th. Register in Cornerstone.

December Payment Schedule from Accounts Payable

Click <u>here</u> to view important dates related to Accounts Payable check runs and receipt of goods/services in PORT. Special attention should be given to vendor invoices that are due while the University is closed and due before 01/10/2019.



Month End Schedule



Report Information



Upcoming Training



Contacts

ePrint link

The ePrint link and password recently changed. If you have an ePrint shortcut or a saved link in the favorites list on your computer, you will need to delete it and replace it with the following link:

https://eprint.ecu.edu/cgi-bin/caslogin.cgi

Also note, the ePrint password is now your regular password used for Pirate Port, Outlook, Banner 9, etc.

Daily Departmental Receipt Summary

Please use the <u>Daily Departmental</u> <u>Receipt Summary</u> to enter deposit information for departmental deposits. Click <u>here</u> for revised deposit instructions. For more information, contact the Cashier's Office at departmentalcashier@ecu.edu.