



# ECU Financial Services

Issue 13

A monthly newsletter by the Office of Systems Coordination

[www.ecu.edu/syscoord](http://www.ecu.edu/syscoord)

March 5, 2019

## 2019 Finance Services Workshop

You are invited to the 12<sup>th</sup> Annual Financial Services Workshop at East Carolina University. Please plan to attend only for one day: either on Tuesday, March 19, 2019 or Wednesday, March 20, 2019. This all day event is designed for Banner Finance users. The workshop will include breakout sessions for attendees to select the topics that are related to their daily responsibilities and focus on opening new doors as we transition towards new processes for our employees. The key topic for the auditorium will include an introduction to Chrome River which is the new travel, ProCard Reconciliation, and employee disbursement system. Chrome River will replace the Online Travel and WORKS applications. The event will be held in the East Carolina Heart Institute at 115 Heart Drive. The workshop is free to Banner Finance users and includes a breakfast pastry along with lunch. **Space is limited.** Please register on Pirate Port, under [Cornerstone](#).



[Month End Schedule](#)



[Report Information](#)



[Upcoming Training](#)



[Contacts](#)

### An Important Announcement from Accounts Payable

The travel account code list has been revised and updated. Effective immediately, please begin using the new [list](#). As the University moves forward with the implementation of Chrome River, the outdated travel accounts will not be available. If you have questions about the travel accounts, email [traveloffice@ecu.edu](mailto:traveloffice@ecu.edu)

### ECU Banner Finance Training for New Users

Prior to requesting Banner Finance Security, first time end users are required to successfully complete the ECU Banner Finance Training for New Users. This training video will introduce financial topics such as the chart of accounts, known as the FOAPAL, and basic navigation in Banner Self Service and Banner Admin Pages. Click [here](#) to register.