Automated Journal Entries

Financial Services is excited to announce the roll out of the new Automated Banner Journal Entry Process. This user friendly procedure will use Finance Self Service and Banner Admin Pages. Journal Entry approvals via Banner will speed up the time it takes for a document to post to transaction history. All backup documentation will be stored in Xtender. Training sessions will share the required Banner Finance security and Xtender security needed as we move forward with the project. The training demonstration will include how to create a journal entry and how to approve a journal entry. Training dates are now scheduled and registration is available on Cornerstone.

Monthly Departmental Review

What do Chrome River and Automated Journal Entries have in common?

Both applications will allow the users to charge any FOAPAL. Yes, that’s right, any user can charge expenses to your departmental FOAPAL. The approval process will stop incorrect transactions being applied to wrong FOAPALS. The Monthly Departmental Review is the process that will identify errors. Training is scheduled on November 19th. Register on Cornerstone.