

A monthly newsletter by the Office of Systems Coordination

https://financialservices.ecu.edu/systems-coordination/

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2021 Financial Services Workshop

The Financial Services Workshop Committee is excited about the upcoming virtual experience in March 2021. The speakers and topics are being evaluated and scheduled. The virtual format will allow all Banner Finance users to attend using Microsoft TEAMS with no participant limits. Attendees can choose the sessions that are related to their daily work duties. More information will be shared.



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Month End Schedule



Report Information



Upcoming Training



Contacts

Finance Self Service

By now you have heard that Self Service has recently upgraded to version 9 and has become modular. The new name for the Finance side is Finance Self Service. Currently both versions are available on Pirate Port. Initial training such as Banner Finance 101/102 FOAPAL and Finance Self Service Training is suggested and available. Register in Cornerstone. All training sessions are currently virtual and will resume in-person as soon as safely allowed.

Automated Journal Entries

This user friendly procedure will use Finance Self Service and Banner Admin Pages to facilitate keying and automated approval routing for journal entries. Training is required for all new users. Training dates are scheduled and registration is available on Cornerstone. Click to view dates JE Training ~ Finance Self Service or JE Training ~ Banner Admin Pages.