

FY2021 State Budget Accruals

State Funds only: June 2021 invoice expenses keyed in July as accruals (fiscal period 14, FY2021) are now reflected in the current year (FY2022) budgets. The document number is BE000046. Please note the invoice document number within the transaction description to further review items keyed in the accrual period. Contact Nancy Phelps phelpsn@ecu.edu or 328-4144 if you have questions.

State Funds only: June 2021 invoice expenses keyed in fiscal period 12 (FY2021), where checks were not written as of June 30, 2021, are now reflected in the current year (FY2022) budgets. These invoices were reversed in June in order for the University to close on the cash basis of accounting per Office of State Budget and Management (OSBM). The invoices were re-entered in July (fiscal period 01, FY2022). The document number is EOYR0015. Please contact Nancy Phelps phelpsn@ecu.edu or 328-4144 if you have questions.



[Month End Schedule](#)



[Report Information](#)



[Upcoming Training](#)



[Contacts](#)

Automated Journal Entries

Financial Services is excited to announce the roll out of the new Automated Banner Journal Entry Process. This user friendly procedure will use Finance Self Service and Banner Admin Pages. Journal Entry approvals via Banner will speed up the time it takes for a document to post to transaction history. All backup documentation will be stored in Xtender. Training sessions will share the required Banner Finance security and Xtender security needed as we move forward with the project. The training demonstration will include how to create a journal entry and how to approve a journal entry. Training dates will be scheduled in Fall 2021 and registration will be available on Cornerstone.

Updated Travel Account List

Financial Services and the Chrome River Team have revised the [Travel Account List](#). The document is housed on the Chrome River website under "Quick Guides." Click [here](#) to view the updated Travel Account List.