

Journal Entry Resources

- ◇ Journal Entries Website <https://financialservices.ecu.edu/journal-entries/>
- ◇ Team Dynamix Ticket Queue for journal entry approvals updates
<https://ecu.teamdynamix.com/TDClient/1409/Portal/Requests/ServiceDet?ID=31679>
- ◇ ecuBIC queries <https://ecubic.ecu.edu/Reports/browse/ecuBIC/Finance/General%20Ledger/Journal%20Entry%20Approvals>



[Month End Schedule](#)



[Report Information](#)



[Upcoming Training](#)



[Contacts](#)

December 2021 Important Dates

Tuesday, December 21, 2021

Journal Entries and FUPLOAD cut-off at 5pm
Last AP Check Write

Wednesday, December 22, 2021

University Accounting Deposit cut-off at 5 p.m.

Thursday, December 23, 2021

University Cashier's Office
First Deposit cut-off by 11 a.m.
Second Deposit cut-off by 2 p.m.

ECU Pay Dates

Wednesday, December 15, 2021 (PP23)

Wednesday, December 22, 2021 (PP24)

January 2022 Important Dates

Thursday, January 6, 2022

Close December
First AP Check Write for January

Friday, January 7, 2022

Month End Reports Available

****NOTE:**

Employees should complete and approve time-sheets in Kronos prior to leaving.