A monthly newsletter by the Office of Systems Coordination

https://financialservices.ecu.edu/systems-coordination/

May 3, 2023

2023 Financial Services Workshop Update

Thank you for attending the 16th Annual Financial Services Workshop. The guest speakers and presenters provided a magnitude of information. Hopefully, the workshop attendees gained knowledge that will make them more successful in their routine responsibilities. It was exciting to be face-to-face again. Click here to visit the workshop website and view the daily video recordings, breakout session handouts, and other related information. Preliminary planning is now in place for the 2024 Workshop and Financial Services requests your feedback. Please click here. to complete the brief survey.



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Month End Schedule



Report Information



Upcoming Training



Contacts

University Tax Forms and Credit Information

W-9 Forms, Tax Exemption Forms and ECU Credit Applications are available to ECU employees. Click <u>here</u> to visit the website and download the desired form. The website is accessible to employees only, not vendors. The employee will be prompted to sign-on using their ECU PirateID and password.

New Departmental Deposit Process Effective May 15, 2023

Financial Services has created a new process for departmental deposits. Please complete the following:

- Request <u>Security</u>
- Register for <u>Training</u>
- Visit the <u>Departmental Deposit website</u> for more information