



ECU

FINANCIAL SERVICES

<https://financialservices.ecu.edu/systems-coordination/>

Basic Spending Guidelines

Spending Guidelines by Fund Type

State Funds Spending Guidelines

(Funds begin with 111 East Campus and 112 West Campus)

The [ECU Spending Guidelines](#) document does not contain a comprehensive list of items disallowed from State funds, it is a great resource for many routine questions. If a department has questions about state funds, please contact the University Budget Office.

E-mail: budgetoffice@ecu.edu

Website: http://www.ecu.edu/cs-admin/financial_serv/budget/

Phone: 252-737-1145 Main Line

Spending Guidelines for Institutional Trust Funds

(Funds begin with 12, 13, 14, 23, 24, 25, 27, 2E, 31, 6C, 6R, 6Z, and 830)

In addition to the [ECU Spending Guidelines](#), all Institutional Trust Funds have a specific Fund Authority that governs the purpose of the fund (including the “source of revenues” and the “nature of expenditures”). The ITF Office suggest that the Fund Authority always be consulted, click [here](#) to request Fund Authority Xtender access. If a department has questions, please contact the ITF Office.

E-mail: ITF-SpecialFunds@ecu.edu

Website: http://www.ecu.edu/cs-admin/financial_serv/specialf/index.cfm

Phone: 252-737-1403 Main Line



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Spending Guidelines for Grants

(Funds begin with 21 and 15)

Each grant has a Financial Analysts, the “[departmental assignment list](#)” is located on the STAFF link on the Office of Grants and Contracts website. If a department has grant questions, please contact the Grants and Contract Office.

E-mail: ora@ecu.edu

Website: <http://www.ecu.edu/grants/>

Phone: 252-328-9530 Main Line

Spending Guidelines for Foundations

ECU Foundation

(Funds begin with E)

E-mail: ecufoundation@ecu.edu

Website: <http://www.ecu.edu/cs-admin/ecuf/insidefoundation.cfm>

Phone: 252-328-9553

ECU Medical & Health Sciences Foundation

(Funds begin with M)

E-mail: ecumhsfaccounting@ecu.edu

Website: <http://www.ecu.edu/cs-dhs/mhsfoundation/insidefoundation.cfm>

Phone: 252-737-2238

- ECU Foundation Expenditure Policy
<http://www.ecu.edu/cs-admin/ecuf/upload/ECU-Foundation-Expenditure-Policy-Final.pdf>
- Medical Health Sciences Foundation Expenditure Policy