

SPRING SEMESTER 2016

MAIN CAMPUS

**Fee Payment
Schedule
&
Tuition and
Fee Schedule**

**GREENVILLE
NORTH CAROLINA**

*IT IS RECOMMENDED THAT YOU
RETAIN AND FOLLOW THIS SCHEDULE*

<http://www.ecu.edu/cashier>

SPRING 2016 PAYMENT SCHEDULE

READ CAREFULLY – IMPORTANT DATES AND DEADLINES LISTED BELOW

All Students*

ECU does not accept credit or debit card payments by telephone, mail, or by fax.

THE UNIVERSITY WILL BE CLOSED FOR WINTER BREAK FROM December 24, 2015-JANUARY 3, 2016

December 15, 2015	Last day for enrollment in the TouchNet monthly payment plan
IF PAYING BY MAIL:	(1) Mail your check, money order, or certified check payment to the Cashier's Office with a copy of your online eBill. Mail checks to: a. Standard Remittance Address: ECU TUITION PAYMENTS; PO BOX 603084; CHARLOTTE, NC 28260-3084 b. Overnight Remittance Address (UPS and FedEx Only): ECU TUITION PAYMENTS; LOCKBOX SERVICES REF. 603084; 1525 WEST WT HARRIS BLVD - 2C2; CHARLOTTE, NC 28262
November 16, 2015 - December 8, 2015	(2) Payments made by mail must be postmarked by the US Postal Service on or before December 8, 2015 to allow sufficient time for delivery and processing to the student's account. Checks are processed as received. Do not postdate checks (3) All checks should be made payable to ECU and must contain the student's name, Banner ID, address, and telephone number.
IF PAYING ON-LINE:	(1) Students and authorized users can pay tuition, fees, housing, and dining charges (if applicable) on-line through ECU's eBill system with the following payment methods: a. Visa, MasterCard, American Express, or Discover affiliated credit cards with a 2.75% convenience fee. b. E-check with no fee.
November 16, 2015 - December 15, 2015	(2) Students can access ECU's eBill system through Pirate Port at https://pirateport.ecu.edu/portal/ . a. Students will need their PirateID and Passphrase to enter Pirate Port. b. Click on the "Tools" tab and select "Tuition Statements, 1098-T Statements and Payments" located in the "Cashier" section. (3) Authorized users can access ECU's eBill system at https://epay-banner.ecu.edu/C20694_tsa/web . a. Authorized users will need their email address and password to enter ECU's eBill system. (4) The on-line payment system will not be available after 5:00 p.m. on schedule cancellation dates.
IF PAYING IN PERSON:	(1) Students can pay tuition, fees, housing, and dining charges (if applicable) in person at the Cashier's Office located in the Old Cafeteria Complex, Room G120.
November 16, 2015 - December 15, 2015	(2) Payment methods accepted are cash, check, money order, certified check, or a PIN based debit card.
December 15, 2015	All Spring 2016 billing statements are due. All outstanding balances on a student's billing statement must be paid in full. All schedules will be cancelled for non-payment after 5:00pm.
Beginning December 16, 2015	For the Spring 2016 term, the University will assess a \$25.00 processing fee beginning on December 16, 2015 for all accounts not paid in full, secured by a tuition payment plan or by pending financial aid. Additionally, any student incurring tuition and fee charges for the first time after December 15, 2015 will be assessed a \$25.00 processing fee.
January 11, 2016	First Day of Class
January 11, 2016 - January 15, 2016	Late Registration Day and Schedule Changes (drop/add) Registrar's Office hours – 8:00 a.m.-5:00 p.m. (1) Students who registered early can make changes to their schedule with a signed registration form or code from their advisor. (2) Transfer and first term students attending orientation will meet with their advisor and register at that time. (3) Please reference "DROP-ADD (CHANGE)" procedures on the reverse side. (4) Graduate students can register in their department of study or in the Office of the Registrar.
January 21, 2016	All schedules – both undergraduate and graduate – will be cancelled for non-payment after 5:00 p.m.
January 22, 2016	A schedule can only be reinstated when proof of attendance from instructors and proof of satisfactory payment arrangements with the Cashier's Office has been shown to the Registrar's Office.
February 1, 2016	Last day to apply for a Student Health Insurance Waiver for Spring 2016.
February 8, 2016	Last Day for partial refund of tuition and fees. Please reference the Refund Policy section of this brochure for specific information. Refunds of room and board charges are determined by contractual agreement.

PARTIAL PAYMENT WILL NOT SECURE YOUR SCHEDULE. ALL CHARGES MUST BE PAID IN FULL.

*** We strongly urge you to pay your fees as early as possible in accordance with the above schedule to avoid HAVING YOUR SCHEDULE CANCELLED and/or being charged a PROCESSING FEE.**

ECU Cashier's Office hours are from 8:00 a.m. to 5:00 p.m. Monday through Friday.

SPRING 2016 MAIN CAMPUS TUITION AND FEE SCHEDULE*

*Tuition and fee rates are subject to change without prior written notice.

Students enrolled in 1 or more campus based course(s) will be billed at the main campus tuition and fee rate. See Distance Education Tuition and Fee brochure for DE/Internet rates. At this time the university does not impose any additional charges specifically related to verification of student identity. Students enrolled in distance education classes in which proctored exams are required may incur charges levied by the proctoring site they choose. Students may obtain a list of proctors located within their geographic area along with any associated fees on the UNC Online Academic Services website at the location <http://services.northcarolina.edu/exams/find.php>

December 15, 2015 - All Spring 2016 billing statements are due. All outstanding balances on a student's billing statement must be paid in full by 5:00 p.m.

Undergraduates		Per Semester							
	Credit Hours	Resident Tuition	University Fees	Educational/Technology Fee	Health Service Fee	Safety & Security Fee	Clinical Assessment Fee	Total (NC Resident)	
Resident (In-State)	Part Time 1-5 Hours	\$519.62	\$446.75	\$90.50	\$61.00	\$7.50	**	\$1,125.37	
	Part Time 6-8 Hours	\$1,039.25	\$893.50	\$181.00	\$122.00	\$15.00	**	\$2,250.75	
	Part Time 9-11 Hours	\$1,558.87	\$893.50	\$181.00	\$122.00	\$15.00	**	\$2,770.37	
	Full Time 12+ Hours	\$2,078.50	\$893.50	\$181.00	\$122.00	\$15.00	**	\$3,290.00	
	Credit Hours	Resident Tuition	University Fees	Educational/Technology Fee	Health Service Fee	Safety & Security Fee	Clinical Assessment Fee	Total (Non-Resident)	
Non-Resident (Out of State)	Part Time 1-5 Hours	\$2,466.37	\$446.75	\$90.50	\$61.00	\$7.50	**	\$3,072.12	
	Part Time 6-8 Hours	\$4,932.75	\$893.50	\$181.00	\$122.00	\$15.00	**	\$6,144.25	
	Part Time 9-11 Hours	\$7,399.12	\$893.50	\$181.00	\$122.00	\$15.00	**	\$8,610.62	
	Full Time 12+ Hours	\$9,865.50	\$893.50	\$181.00	\$122.00	\$15.00	**	\$11,077.00	

Graduates and Professional Level		Per Semester							
	Credit Hours	Resident Tuition	Additional Professional Tuition	University Fees	Educational/Technology Fee	Health Service Fee	Safety & Security Fee	Clinical Assessment Fee	Total (NC Resident)
Resident (In-State)	Part Time 1-2 Hours	\$554.25	*	\$446.75	\$90.50	\$61.00	\$7.50	**	\$1,160.00
	Part Time 3-4 Hours	\$1,108.50	*	\$446.75	\$90.50	\$61.00	\$7.50	**	\$1,714.25
	Part Time 5 Hours	\$1,108.50	*	\$893.50	\$181.00	\$122.00	\$15.00	**	\$2,320.00
	Full Time 6-8 Hours	\$1,662.75	*	\$893.50	\$181.00	\$122.00	\$15.00	**	\$2,874.25
	Full Time 9+ Hours	\$2,217.00	*	\$893.50	\$181.00	\$122.00	\$15.00	**	\$3,428.50
	Credit Hours	Resident Tuition	Additional Professional Tuition	University Fees	Educational/Technology Fee	Health Service Fee	Safety & Security Fee	Clinical Assessment Fee	Total (Non-Resident)
Non-Resident (Out of State)	Part Time 1-2 Hours	\$2,129.50	*	\$446.75	\$90.50	\$61.00	\$7.50	**	\$2,735.25
	Part Time 3-4 Hours	\$4,259.00	*	\$446.75	\$90.50	\$61.00	\$7.50	**	\$4,864.75
	Part Time 5 Hours	\$4,259.00	*	\$893.50	\$181.00	\$122.00	\$15.00	**	\$5,470.50
	Full Time 6-8 Hours	\$6,388.50	*	\$893.50	\$181.00	\$122.00	\$15.00	**	\$7,600.00
	Full Time 9+ Hours	\$8,518.00	*	\$893.50	\$181.00	\$122.00	\$15.00	**	\$9,729.50

Some graduate classes are assessed additional tuition.

- * All MBA/MSA classes will be assessed an additional \$125.00 per credit hour for tuition.
- * All MSN/DNP/PHD-Nursing/Post Master's in MSN classes will be assessed an additional \$125.00 per credit hour for tuition.
- * All MS in CSDI classes will be assessed an additional \$50.00 per credit hour for tuition.
- * All Aud/PhD classes will be assessed an additional \$75.00 per credit hour for tuition.

- * All MS in OT classes will be assessed an additional \$50.00 per credit hour for tuition.
- * All DPT classes will be assessed an additional \$40.00 per credit hour for tuition.
- * All PA classes will be assessed an additional \$127.00 per credit hour for tuition.
- * All MS of Social Work classes will be assessed an additional \$34.00 per credit hour for tuition.
- * All MPH classes will be assessed an additional \$100.00 per credit hour for tuition.

SPECIAL FEE	
(Some Kinesiology courses and Some Nursing courses may be charged additional fees per course)	
Clinical Assessment Fee (For SOME Allied Health and Nursing Degrees)	\$47.50
Private Music Lessons – extra per credit hour	\$35.00
Remedial Math – additional tuition	\$216.00
Returned Check Charge	\$25.00
Audit Fee Per Course, N.C. Resident – (No Audit Fee for full-time students)....	\$36.00
Audit Fee Per Course, Non-Resident – (No Audit Fee for full-time students)..	\$334.00
Reading Labs – equate to 2 extra hours for tuition purposes	

ROOM RATE** (optional for returning and transfer students)	
Standard Double Occupancy -	\$2,530.00 per sem.**
College Hill Suites -	\$2,820.00 (4 person suite) per sem.**
Scott Hall -	\$2,715.00 (4 person suite) per sem.**
Fletcher/Tyler Hall -	\$2,640.00 per sem. **
**Single occupancy, private bath, and other room types have higher rates. For more information please call University Housing at 252-328-4663.	

STUDENT HEALTH INSURANCE PLAN	
Eligibility - Required for all degree seeking students	
• Undergraduate students enrolled in 6 or more campus based credit hours	
• Graduate students enrolled in 6 or more campus based credit hours	
Charges and Credits - Assessed to all student accounts meeting the eligibility requirements	
• Fall 2015 and Spring 2016 charge - \$863.50 per semester	
• Credits to accounts are issued once ECU receives notice of an approved waiver	
Waivers - Visit www.bcbnsnc.com/ECU to apply for a waiver	
• February 1, 2016 – last day to apply for a waiver	
• Visit www.ecu.edu/studenthealth for more information	

RESIDENTIAL MEAL PLANS***		
Purple 15*	\$1,948.00 per sem.	* Includes Sales Tax
Purple 40*	\$1,955.00 per sem.	*** Meal plans are REQUIRED
Purple 70*	\$1,962.00 per sem.	for students living on campus.
Purple FLEX*	\$1,941.00 per sem.	
COMMUTER MEAL PLANS***		
Gold 40*	\$653.10 per sem.	* Includes Sales Tax
Gold 80*	\$852.70 per sem.	*** Commuter meal plans are available to commuter students, faculty and staff only.
Gold 120*	\$1,050.65 per sem.	
For more information about various meal plans, please call Dining Services at 252-328-3663 or visit www.ecu.edu/dining		

TURN PAGE FOR SPECIAL NOTICES, POLICIES AND PROCEDURES ⇨

SPECIAL NOTICES, POLICIES AND PROCEDURES • PLEASE READ CAREFULLY

Textbooks

ECU operates Dowdy Student Stores as a means for students to purchase or RENT their textbooks. Computers, supplies, ECU apparel & gifts are also available. The Medical Bookstore on west campus, a branch of Dowdy Student Stores, serves the BSOM with specialized textbooks & merchandise. Store profits are given back to students via scholarships. www.ecu.edu/studentstores.

Registration

Admitted students who are not registered must secure a registration form or a registration PIN from their advisor, register, and then pay fees. The registration PIN is used for on line registration through Banner Self Service. Undergraduate students who have not been fully admitted must be cleared by the Admissions Office, secure a registration form or registration PIN from their advisor, register, and then pay fees. Graduate students not fully admitted must be cleared by the Graduate Admissions Office, register, and then pay fees. Readmitted students must be officially admitted by the Undergraduate Admissions Office, secure a registration form or registration PIN from their advisor, register, and then pay fees. **STUDENTS ARE NOT OFFICIALLY ENROLLED UNTIL FEES ARE PAID.**

Drop-Add (Change)

1. A schedule change period will be scheduled at the beginning of each semester.

- A student may drop-add with the approval of their advisor. The student must secure the signature of his or her advisor on the schedule change form and take it to the appropriate terminal operator for keying. During the first 5 (five) class days students may drop/add online through Banner Self Service with the registration PIN received from their advisor.
- Schedule change policies for graduate students will remain the same as in the past. (See graduate catalog.)

2. **Students adding courses resulting in a higher block of hours will be charged at the rate of the block for which they are officially registered upon the completion of their registration. ALL FEES MUST BE PAID TO CONFIRM REGISTRATION/CLASS SCHEDULE.**

To officially withdraw from the University, a student must give written notice to the Office of the Registrar.

CONTACT INFORMATION:

Student Financial Services Call Center – (Cashier's and Financial Aid) – (252) 737-6886; (252) 737-6610; Toll Free Number 1 (888) 331-5328

Cashier's Office - fax (252) 328-2413

Financial Aid - fax (252) 328-4347

Residency (in-state/out-of-state tuition) –

Undergraduate – (252) 737-2386; Graduate – (252) 328-5792;

Military – (252) 328-6077

University Housing – (252) 328-4663

Student Health Services – (252) 328-6841

University Dining Services – (252) 328-3663

Distance Education – (252) 328-9206; Toll Free Number 1-800-398-9275

Office of the Registrar – (252) 328-6524

Office of Undergraduate Admissions – (252) 328-6640

Graduate Admissions – (252) 328-6012

Dowdy Student Stores – (252) 328-6731; Toll Free Number 1-877-499-8398

50% Tuition Surcharge

Please be advised that undergraduates may be subject to a 50% tuition surcharge for hours in excess of 140 credit hours. Summer credit hours earned are exempt. See your department chair or advisor for details of this law as it may apply to you.

<http://www.ecu.edu/cs-acad/registrar/tuition-surcharge.cfm>

Refund Policy

It is to the financial advantage of all students withdrawing or dropping classes to do so as early in the semester as possible. Refunds for tuition and required fees (excluding room and board charges which are determined by contractual agreement and the Student Health Insurance Plan) will be made as follows for students who withdraw or drop to a lower block of credit hours:

- January 11 – January 15, 2016 (first five consecutive class days starting with the first official day of classes for the University) tuition and required fees will be refunded at 100%.
- January 16 – January 25, 2016 (6-10 consecutive class days) tuition and required fees will be refunded at 75% minus a \$25 non-refundable processing fee;
- January 26 – February 1, 2016 (11-15 consecutive class days) tuition and required fees will be refunded at 50% minus a \$25 non-refundable processing fee;
- February 2 – February 8, 2016 (16-20 consecutive class days) tuition and required fees will be refunded at 25% minus a \$25 non-refundable processing fee;
- Beginning February 9, 2016 (21st consecutive class day) refunds will not be considered. If a student wishes to appeal, the process must be initiated in writing to the Tuition Refund Appeals Committee.

All refunds will be subject to the above noted time limitations and will be based on the difference between the amount paid and the charge for the block of hours for which the student is officially registered.

POLICY EXCEPTION:

- Special Course Fees: No refunds available after the first five (5) class days starting with the first official day of classes for the University.
- Student Health Insurance: No refunds are available after the first ten (10) class days starting with the first official day of classes for the University.

Drops and withdrawals may impact a student's financial aid awards – resulting in reductions to existing aid awards. Please refer to Student Financial Aid's website (<http://www.ecu.edu/financial/>) for more information. If you receive Title IV Financial Aid, your Financial Aid Authorization may affect the balance on your account. Please visit (http://www.ecu.edu/cs-admin/financial_serv/customcf/FA_FAQs.pdf) for more information on Financial Aid Authorizations.

Any refunds that a student becomes entitled to shall first be applied to outstanding financial institutional charges owed to the University.

Students currently access TouchNet through the Pirate Port (<https://pirateport.ecu.edu/portal/>). Students will have the option to have their refunds deposited into their own bank accounts. If direct deposit information is not provided to the University, refund checks will be mailed to the student. For more information regarding this refund process, please visit (http://www.ecu.edu/cs-admin/financial_serv/customcf/TouchNet_eRefunds.pdf).

Residence Classification Notice to Students

Your current residence classification, for purposes of applicable tuition rates, is required to be changed if, since original establishment of your current classification, your state of legal residence has changed.

(1) If you currently are classified as a non-resident for tuition purposes, it is your right to petition for a change in classification to that of resident if you claim that you are now and, for at least the 12-month period immediately preceding the date of such petition, have been a legal resident for tuition purposes of North Carolina. If it is determined that in fact you have been a legal resident for the required 12-month period, the effective date of change in applicable tuition rates shall be the beginning of the academic term next following the date of application for tuition change, provided, that a change in billing rate may be made retroactive to the beginning of an academic term during which application was made if the 12-month period is found to have been satisfied in the beginning of that term.

(2) If you currently are classified as a resident for tuition purposes, it is your obligation to petition for a change in classification to that of a non-resident if you have reasonable basis for believing that change in facts requires such a change in classification. Failure to fulfill this obligation may result in appropriate disciplinary action including, but not necessarily limited to, cancellation of enrollment. If it is determined that in fact you have become a non-resident, the effective date of change in applicable tuition rates shall be the next semester or term following the date of change in facts which required the change in classification, unless you are eligible to continue paying the resident rate for the 12-month grace period.

Copies of the applicable North Carolina Law and institutional regulations which govern such classification determinations are available in Joyner Library for inspection. The Residence Manual may also be viewed online at (<http://www.ecu.edu/cs-acad/registrar/residency.cfm>). Students are responsible for being familiar with the contents of these two sources of regulations.

**IMPORTANT: To view the Use of Tuition Statement for East Carolina University, please type the following link in your web browser:
(www.ecu.edu/cs-admin/financial_serv/customcf/graphical_public_support.pdf)**

Please note that this statement provides detail for the UNC Board of Governors approved annual fees only. For a list and description of both UNC Board of Governors and ECU's special and miscellaneous fees please visit (www.ecu.edu/cashier/)