

REFUND NOTICE

FALL SEMESTER 2015

Last Day for Refunds - September 21, 2015

REFUND POLICY: It is to the financial advantage of all students withdrawing, or dropping classes to do so as early in the semester as possible. Refunds for tuition and required fees (excluding room and board charges which are determined by contractual agreement and the Student Health Insurance Plan*) will be made as follows for students who withdraw or drop to a lower block of credit hours:

- August 24 - August 28, 2015 (first five consecutive class days starting with the first official day of classes for the University) tuition and required fees will be refunded at 100%;
- August 29 - September 4, 2015 (6-10 consecutive class days) tuition and required fees will be refunded at 75% minus a \$25 non-refundable processing fee;
- September 5 - September 14, 2015 (11-15 consecutive class days) tuition and required fees will be refunded at 50% minus a \$25 non-refundable processing fee;
- September 15 - September 21, 2015 (16-20 consecutive class days) tuition and required fees will be refunded at 25% minus a \$25 non-refundable processing fee;
- Beginning September 22, 2015 (21st consecutive class day) refunds will not be considered. If a student wishes to appeal, the process must be initiated in writing to the Tuition Refund Appeals Committee.

No refunds will be considered after the designated limited refund period(s). To officially withdraw, a student must give written notice to the Office of the Registrar.

Policy Exception:

- **Special Course Fees:** No refunds are available after the first five (5) class days starting with the first official day of classes for the University.
- **Student Health Insurance:** No refunds are available after the first ten (10) class days starting with the first official day of classes for the University.

*Refer to contracts, catalogs, or contact the appropriate department/office for more details.

REFUND SCHEDULE

August 24 - August 28, 2015	100% Refund
August 29 - September 4, 2015	75% Refund
September 5 - September 14, 2015	50% Refund
September 15 - September 21, 2015	25% Refund