

**SUMMER SESSIONS 2016**

**MAIN CAMPUS**

**Fee Payment  
Schedule  
&  
Tuition and  
Fee Schedule**

**GREENVILLE  
NORTH CAROLINA**

*IT IS RECOMMENDED THAT YOU  
RETAIN AND FOLLOW THIS SCHEDULE*

*<http://www.ecu.edu/cashier>*

# SUMMER SESSIONS 2016 PAYMENT SCHEDULE

**READ CAREFULLY – IMPORTANT DATES AND DEADLINES LISTED BELOW\***

## All Students\*

**ECU no longer accepts credit or debit card payments by telephone, mail, or by fax.**

	SESSION 1 2016 Term 201640	11-Week Session 2016 Term 201650	SESSION 2 2016 Term 201660	<b>ECU does not mail paper bills. Students and authorized users will receive email notifications when new Billing statements are available online. <a href="http://www.ecu.edu/cashier">www.ecu.edu/cashier</a></b>
<b>Holiday Closing</b>				The University will be closed on Monday, May 30, 2016 and Monday, July 4, 2016.
<b>IF PAYING BY MAIL:</b>	April 6 – May 4, 2016	April 6 – May 4, 2016	April 6 – June 13, 2016	<ol style="list-style-type: none"> <li>(1) Mail your check, money order, or certified check payment to the Cashier's Office with a copy of your Online eBill. Mail checks to:               <ol style="list-style-type: none"> <li>a. Standard Remittance Address: ECU TUITION PAYMENTS; PO BOX 603084; CHARLOTTE, NC 28260-3084</li> <li>b. Overnight Remittance Address (UPS and FedEx Only): ECU TUITION PAYMENTS; LOCKBOX SERVICES REF. 603084; 1525 WEST WT HARRIS BLVD - 2C2; CHARLOTTE, NC 28262</li> </ol> </li> <li>(2) Payments made by mail must be postmarked by the US Postal Service on or before the end date to the left to allow sufficient time for delivery and processing to the student's account. Checks are processed as received. Do not postdate checks.</li> <li>(3) All checks should be made payable to ECU and must contain the student name, Banner ID, address, and telephone number.</li> </ol>
<b>IF PAYING ONLINE:</b>	April 6 - May 11, 2016	April 6 - May 11, 2016	April 6 - June 20, 2016	<ol style="list-style-type: none"> <li>(1) Students and authorized users can pay tuition, fees, housing, and dining charges (if applicable) on-line through ECU's eBill system with the following payment methods:               <ol style="list-style-type: none"> <li>a. VISA, MasterCard, American Express, or Discover affiliated credit cards with a 2.75% convenience fee.</li> <li>b. E-Check with no fee.</li> </ol> </li> <li>(2) Students can access ECU's eBill system through Pirate Port at <a href="https://pirateport.ecu.edu/">https://pirateport.ecu.edu/</a>.               <ol style="list-style-type: none"> <li>a. Students will need their PiratelD and Passphrase to enter Pirate Port.</li> <li>b. Click on the "Tools" tab and select "Tuition Statements, 1098-T Statements and Payments" located in the "Courses" box.</li> </ol> </li> <li>(3) Authorized Users can access ECU's eBill system at <a href="https://epay-banner.ecu.edu/C20694_tsa/web">https://epay-banner.ecu.edu/C20694_tsa/web</a>.               <ol style="list-style-type: none"> <li>a. Authorized users will need their email address and password to enter ECU's eBill system.</li> </ol> </li> <li>(4) The on-line payment system will not be available after 5:00 p.m. on schedule cancellation dates.</li> </ol>
<b>IF PAYING IN PERSON:</b>	April 6 - May 11, 2016	April 6 - May 11, 2016	April 6 - June 20, 2016	<ol style="list-style-type: none"> <li>(1) Students can pay tuition, fees, housing, and dining charges (if applicable) in person at the Cashier's Office located in the Old Cafeteria Complex, Room G120.</li> <li>(2) Payment methods accepted are cash, check, money order, certified check, or a PIN based debit card.</li> </ol>
	May 11, 2016	May 11, 2016	June 20, 2016	All billing statements are due based on the due date to the left. All outstanding balances on a student's billing statement for the related term must be paid in full. All schedules will be cancelled for non-payment after 5:00 p.m.
<b>Beginning</b>	May 12, 2016	May 12, 2016		For the Summer 1, 2016 term and the 11 Week Summer 2016 term, the University will assess a \$25 processing fee beginning on 05/12/2016 for all accounts not paid in full or by pending financial aid. Additionally, any student incurring tuition and fee charges for the first time after 05/11/2016 will be assessed a \$25 processing fee as well.
<b>Beginning</b>			June 20, 2016	For the Summer 2, 2016 term, the University will assess a \$25 processing fee beginning on 06/21/2016 for all accounts not paid in full or by pending financial aid. Additionally, any student incurring tuition and fee charges for the first time after 06/20/2016 will be assessed a \$25 processing fee as well.
	May 16, 2016	May 16, 2016	June 23, 2016	First Day of Class
	May 16 - May 17, 2016	May 16 - May 17, 2016	June 23 - June 24, 2016	Late Registration Day and Schedule Changes (drop/add) Registrar's Office hours – 8:00 a.m. – 5:00 p.m. <ol style="list-style-type: none"> <li>(1) Students who registered early can make changes to their schedule with a signed registration form or code from their advisor.</li> <li>(2) Transfer and first term students attending orientation will meet with their advisor and register at that time.</li> <li>(3) Please reference "DROP-ADD (CHANGE)" procedures on the reverse side.</li> <li>(4) Graduate students can register in their department of study or in the Office of the Registrar.</li> </ol>
	May 18, 2016	May 18, 2016	June 27, 2016	All schedules - both undergraduate and graduate - will be cancelled for non-payment after 5:00 p.m.
	May 19, 2016	May 19, 2016	June 28, 2016	A schedule can only be reinstated when proof of attendance from instructors and proof of satisfactory payment arrangements with the Cashier's Office have been shown to the Registrar's Office.
	May 20, 2016	June 13, 2016	June 29, 2016	Last Day for partial refund of tuition and fees. Please reference the Refund Policy section of this brochure for specific information. Refunds of room and board charges are determined by contractual agreement.
				<b>PARTIAL PAYMENT WILL NOT SECURE YOUR SCHEDULE. ALL CHARGES MUST BE PAID IN FULL.</b>

\*We strongly urge you to pay your fees as early as possible in accordance with the above schedule to avoid a **PROCESSING FEE AND/OR HAVING YOUR SCHEDULE CANCELLED.**

**ECU Cashier's Office hours are from 8:00 a.m. to 5:00 p.m. Monday through Friday.**

# SUMMER SESSIONS 2016 TUITION AND FEE SCHEDULE\*

\*Tuition and fees rates are subject to change without prior written notice.

All students who register and/or add classes to their existing schedules are subject to tuition and fee charges based on instructional method. See the Distance Education Tuition and Fee brochure for DE/Internet rates. See the Physician Assistant Tuition and Fee brochure for Physician Assistant rates. At this time the university does not impose any additional charges specifically related to verification of student identity. Students enrolled in distance education classes in which proctored exams are required may incur charges levied by the proctoring site they choose. Students may obtain a list of proctors located within their geographic area along with any associated fees on the UNC Online Academic Services website at the location <http://services.northcarolina.edu/exams/find.php>

**Session 1: May 16 – June 20, 2016 / 11 Week Session: May 16 – July 28, 2016 / Session 2: June 23 – July 28, 2016**

Summer school 2016 tuition and required fees will be billed per credit hour. The following rates have been approved.<sup>^</sup>

– PER SESSION –

UNDERGRADUATES	per credit hour
<b>Resident Tuition</b>	<b>\$ 188.21</b>
<b>Non-Resident Tuition</b>	<b>837.13</b>
<b>University Fees*</b>	<b>74.46</b>
<b>Educational/Technology Fee*</b>	<b>15.08</b>
<b>Health Service Fee*</b>	<b>10.17</b>
<b>Safety and Security Fee</b>	<b>1.25</b>
<b>Total (N.C. Resident)</b>	<b>\$289.17</b>
<b>Total (Non-Resident)</b>	<b>\$938.09</b>

GRADUATES	per credit hour
<b>Resident Tuition</b>	<b>\$ 261.33</b>
<b>Non-Resident Tuition</b>	<b>961.44</b>
<b>Additional Professional Tuition</b>	<b>***</b>
<b>University Fees*</b>	<b>99.27</b>
<b>Educational/Technology Fee*</b>	<b>20.11</b>
<b>Health Service Fee*</b>	<b>13.56</b>
<b>Safety and Security Fee</b>	<b>1.67</b>
<b>Total (N.C. Resident)</b>	<b>\$395.94</b>
<b>Total (Non-Resident)</b>	<b>\$1,096.05</b>

Some graduate and undergraduate classes are assessed special course fees.

\*\*\* All MBA/MSA classes will be assessed an additional \$125.00 per credit hour for tuition.

\*\*\* All MSN/DNP/PHD-Nursing/Post Master's in MSN classes will be assessed an additional \$125.00 per credit hour for tuition.

\*\*\* All MS in CSDI classes will be assessed an additional \$50.00 per credit hour for tuition.

\*\*\* All MS in OT classes will be assessed an additional \$50.00 per credit hour for tuition.

\*\*\* All DPT classes will be assessed an additional \$40.00 per credit hour for tuition.

\*\*\* All AuD/PhD will be assessed an additional \$75.00 per credit hour for tuition.

\*\*\* All MPH classes will be assessed an additional \$100.00 per credit hour for tuition.

\*\*\* All MS of Social Work classes will be assessed an additional \$34.00 per credit hour for tuition.

## ROOM RATE (optional)\*\*

Double occupancy with air-conditioning.....\$450.00 per session  
 Single occupancy with air-conditioning.....\$625.00 per session

## MEAL PLAN (optional) \*\*

Block 40.....\$653.10 includes \$300.00 in Purple Bucks (Per Semester)\*  
 Block 80.....\$952.70 includes \$200.00 in Purple Bucks (Per Semester)\*  
 Block 100.....\$959.70 includes \$200.00 in Purple Bucks (Per Semester)\*  
 500 Pirate Bucks.....\$500.00 (Per Semester)

*\*Includes Sales Tax*

Students living off campus also have the option to purchase Gold Bucks in any amount over \$20.00

**All prices are per summer session. Initial Pirate Bucks roll over from 1st summer session to 2nd summer session. Pirate Bucks do not roll over into fall semester 2016.**

## SPECIAL FEES:

(Some Kinesiology and some Nursing courses may be charged additional fees.)

Clinical Assessment Fee  
 (For some Allied Health and Nursing Degrees).....\$47.50  
 Private Music Lessons – extra per credit hour.....\$35.00  
 Remedial Math – additional tuition.....\$216.00  
 Reading Labs – equate to 2 extra hours for tuition purposes  
 Returned Check Charge.....\$25.00  
 Audit Fee Per Course, N.C. Resident –  
 (No Audit Fee for full-time students).....\$36.00  
 Audit Fee Per Course, Non-Resident –  
 (No Audit Fee for full-time students).....\$334.00

<sup>^</sup> Summer only

\* The above noted fees are required and entitle part-time students to the same services and privileges as full-time students.

\*\* Room and Board Optional (Meal Plan required if housing option is selected.)

Maximum number of credit hours that may be taken per session without special permission: Undergraduate 7; Graduate 7.

# SPECIAL NOTICES, POLICIES AND PROCEDURES • PLEASE READ CAREFULLY

## Textbooks

ECU operates Dowdy Student Stores as a means for students to purchase or RENT their textbooks. Computers, supplies, ECU apparel & gifts are also available. The Medical Bookstore on west campus, a branch of Dowdy Student Stores, serves the BSOM with specialized textbooks & merchandise. Store profits are given back to students via scholarships. ([www.ecu.edu/studentstores](http://www.ecu.edu/studentstores))

## Registration

Admitted students who are not registered must secure a registration form or a registration PIN from their advisor, register, and then pay fees. The registration PIN is used for online registration through Banner Self Service. Undergraduate students who have not been fully admitted must be cleared by the Admissions Office, secure a registration form or registration PIN from their advisor, register, and then pay fees. Graduate students not fully admitted must be cleared by the Graduate Admissions Office, register, and then pay fees. Readmitted students must be officially admitted by the Undergraduate Admissions Office, secure a registration form or registration PIN from their advisor, register, and then pay fees. **STUDENTS ARE NOT OFFICIALLY ENROLLED UNTIL FEES ARE PAID.**

## Drop-Add (Change)

1. A schedule change period will be scheduled at the beginning of each semester.
  - A student may drop-add with the approval of the advisor. The student must secure the signature of his or her advisor on the schedule change form and take it to the appropriate terminal operator for keying. During the first 2 (two) class days students may drop/add online through Banner Self Service with the registration PIN received from their advisor.
  - Schedule change policies for graduate students will remain the same as in the past. (See graduate catalog.)
2. **Students adding courses resulting in a higher number of hours will be charged per credit hour upon the completion of their registration. ALL FEES MUST BE PAID TO CONFIRM REGISTRATION/CLASS SCHEDULE.**

**To officially withdraw from the University, a student must give written notice to the Office of the Registrar.**

### CONTACT INFORMATION:

**Student Financial Services Call Center** – (Cashier's and Financial Aid) – (252) 737-6886; (252) 737-6610; Toll Free Number 1 (888) 331-5328  
**Cashier's Office** – fax (252) 328-2413  
**Financial Aid** – fax (252) 328-4347  
**Residency (in-state/out-of-state tuition):**  
Undergraduate – (252) 737-2386; Graduate – (252) 328-6012;  
Military – (252) 328-6077  
**University Housing** – (252) 328-4663  
**Student Health Services** – (252) 328-6841  
**University Dining Services** – (252) 328-3663  
**Distance Education** – (252) 328-9206; Toll Free Number 1 (800) 398-9275  
**Office of the Registrar** – (252) 328-6524  
**Office of Undergraduate Admissions** – (252) 328-6640  
**Graduate Admissions** – (252) 328-6012  
**Dowdy Student Stores** – (252) 328-6731; Toll Free Number 1 (877) 499-8398

## Refund Policy

It is to the financial advantage of all students withdrawing or dropping classes to do so as early in the semester as possible. Refunds for tuition and required fees (excluding room and board charges which are determined by contractual agreement) will be made as per the appropriate summer session schedule detailed below:

### First Summer Session

- May 16 – May 20, 2016 (first five consecutive class days starting with the first official day of classes for the University) tuition and required fees will be refunded at 100%.
- Beginning May 23, 2016 (or the 6th consecutive class day) refunds will not be considered. If a student wishes to appeal, the process must be initiated in writing to the Tuition Refund Appeals Committee.

### Eleven-Week Summer Session

- May 16 – May 20, 2016 (first five consecutive class days starting with the first official day of classes for the University) tuition and required fees will be refunded at 100%;
- May 21 – May 27, 2016 (6-10 consecutive class days) tuition and required fees will be refunded at 75%;
- May 28 – June 6, 2016 (11-15 consecutive class days) tuition and required fees will be refunded at 50%;
- June 7 – June 13, 2016 (16-20 consecutive class days) tuition and required fees will be refunded at 25%;
- Beginning June 14, 2016 (21st consecutive class day) refunds will not be considered. If a student wishes to appeal, the process must be initiated in writing to the Tuition Refund Appeals Committee.

### Second Summer Session

- June 23 – June 29, 2016 (first five consecutive class days starting with the first official day of classes for the University) tuition and required fees will be refunded at 100%.
- Beginning June 30, 2016 (6th consecutive class day) refunds will not be considered. If a student wishes to appeal, the process must be initiated in writing to the Tuition Refund Appeals Committee.

All refunds will be subject to the above noted time limitations and will be based on the difference between the amount paid and the charge for the number of hours for which the student is officially registered.

**POLICY EXCEPTION:** There will be no refunds available on special course fees after the first week of classes (five class days starting with the first official day of classes for the University).

Drops and withdrawals may impact a student's financial aid awards – resulting in reductions to existing aid awards. Please refer to Student Financial Aid's website (<http://www.ecu.edu/financial/>) for more information.

If you receive Title IV Financial Aid, your Financial Aid Authorization may affect the balance on your account. Please visit ([http://www.ecu.edu/cs-admin/financial\\_serv/customcf/FA\\_FAQs.pdf](http://www.ecu.edu/cs-admin/financial_serv/customcf/FA_FAQs.pdf)) for more information on Financial Aid Authorizations.

**Any refunds that a student becomes entitled to shall first be applied to outstanding financial institutional/non-institutional charges owed to the University based on your Title IV authorization.**

Students currently access TouchNet through the Pirate Port (<https://pirateport.ecu.edu>). Students will have the option to have their refunds deposited directly into their own bank accounts. If direct deposit information is not provided to the university, refund checks will be mailed to the student. For more information regarding this refund process, please visit ([http://www.ecu.edu/cs-admin/financial\\_serv/customcf/TouchNet\\_eRefunds.pdf](http://www.ecu.edu/cs-admin/financial_serv/customcf/TouchNet_eRefunds.pdf)).

## **Residence Classification Notice to Students**

Your current residence classification, for purposes of applicable tuition rates, is required to be changed if, since original establishment of your current classification, your state of legal residence has changed.

(1) If you currently are classified as a non-resident for tuition purposes, it is your right to petition for a change in classification to that of resident if you claim that you are now and, for at least the 12-month period immediately preceding the date of such petition, have been a legal resident for tuition purposes of North Carolina. If it is determined that in fact you have been a legal resident for the required 12-month period, the effective date of change in applicable tuition rates shall be the beginning of the academic term next following the date of application for tuition change, provided, that a change in billing rate may be made retroactive to the beginning of an academic term during which application was made if the 12-month period is found to have been satisfied the beginning of that term.

(2) If you currently are classified as a resident for tuition purposes, it is your obligation to petition for a change in classification to that of a non-resident if you have reasonable basis for believing that change in facts requires such a change in classification. Failure to fulfill this obligation may result in appropriate disciplinary action including, but not necessarily limited to, cancellation of enrollment. If it is determined that in fact you have become a non-resident, the effective date of change in applicable tuition rates shall be the next semester or term following the date of change in facts which required the change in classification, unless you are eligible to continue paying the resident rate for the 12-month grace period.

Copies of the applicable North Carolina Law and institutional regulations which govern such classification determinations are available in Joyner Library for inspection. The Residence Manual may also be viewed online at <http://www.ecu.edu/cs-acad/registrar/residency.cfm>. Students are responsible for being familiar with the contents of these two sources of regulations.

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***IMPORTANT: To view the Use of Tuition Statement for East Carolina University, please type the following link in your web browser: ([www.ecu.edu/cs-admin/financial\\_serv/customcf/graphical\\_public\\_support.pdf](http://www.ecu.edu/cs-admin/financial_serv/customcf/graphical_public_support.pdf))***

***Please note that this statement provides detail for the UNC Board of Governors approved annual fees only. For a list and description of both UNC Board of Governors and ECU's special and miscellaneous fees please visit ([www.ecu.edu/cashier/](http://www.ecu.edu/cashier/)).***