

REFUND NOTICE

FALL SEMESTER 2018

Last Day for Refunds - September 17, 2018

REFUND POLICY: It is to the financial advantage of all students withdrawing, or dropping classes to do so as early in the semester as possible. Refunds for tuition and required fees (excluding room and board charges which are determined by contractual agreement and the Student Health Insurance Plan*) will be made as follows for students who withdraw or drop to a lower block of credit hours:

- August 20 - August 24, 2018 (first five consecutive class days starting with the first official day of classes for the University) tuition and required fees will be refunded at 100%;
- August 25 - August 31, 2018 (6-10 consecutive class days) tuition and required fees will be refunded at 75% minus a \$25 non-refundable processing fee;
- September 1 - September 10, 2018 (11-15 consecutive class days) tuition and required fees will be refunded at 50% minus a \$25 non-refundable processing fee;
- September 11 - September 17, 2018 (16-20 consecutive class days) tuition and required fees will be refunded at 25% minus a \$25 non-refundable processing fee;
- Beginning September 18, 2018 (21st consecutive class day) refunds will not be considered. If a student wishes to appeal, the process must be initiated in writing to the Tuition Refund Appeals Committee.

No refunds will be considered after the designated limited refund period(s). To officially withdraw, a student must give written notice to the Office of the Registrar.

Policy Exception:

- **Special Course Fees:** No refunds are available after the first five (5) class days starting with the first official day of classes for the University.
- **Student Health Insurance:** No refunds are available after the first ten (10) class days starting with the first official day of classes for the University.

*Refer to contracts, catalogs, or contact the appropriate department/office for more details.

REFUND SCHEDULE

August 20 - August 24, 2018	100% Refund
August 25 - August 31, 2018	75% Refund
September 1 - September 10, 2018.....	50% Refund
September 11 - September 17, 2018.....	25% Refund