

Financial Services Workshop Highlights

The links below are a collaboration of information covered during the workshop in March 2024.

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**Getting Started in Banner Finance**

[https://financialservices.ecu.edu/wp-content/pv-uploads/sites/86/2018/05/FS\\_Getting\\_Started\\_with\\_Banner\\_Finance.pdf](https://financialservices.ecu.edu/wp-content/pv-uploads/sites/86/2018/05/FS_Getting_Started_with_Banner_Finance.pdf)

This link provides detailed instructions regarding Banner training and security.

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New Employee Website

<https://newemployee.ecu.edu/resources/trainings/>

This link is designed for new employee and provides detailed instructions regarding Banner training.

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**Application Login**

<https://itcs.ecu.edu/logins/>

This link includes a long list of applications used across campus. The Finance related links are Banner, ChromeRiver, ecuBIC, ePrint, PiratePort and Xtender. Having all the login links in one location makes it very user friendly.

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Xtender Website

<https://financialservices.ecu.edu/xtender-instructions-fs/>

This link includes Xtender information including the login link, training, security, and instructions.

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**ECU Basic Spending Guidelines by Fund Source**

[https://www.google.com/url?client=internal-element-cse&cx=009803953143912655678:qepjits9jxq&q=https://financialservices.ecu.edu/wp-content/pv-uploads/sites/86/2018/05/ECU-Spending-Guidelines.pdf&sa=U&ved=2ahUKEwj\\_xd-R9KGFAXXfHikEHTHDDw0QFnoECAAQAq&usq=AOvVaw19HqM3f4sy1BE5A-EY4000](https://www.google.com/url?client=internal-element-cse&cx=009803953143912655678:qepjits9jxq&q=https://financialservices.ecu.edu/wp-content/pv-uploads/sites/86/2018/05/ECU-Spending-Guidelines.pdf&sa=U&ved=2ahUKEwj_xd-R9KGFAXXfHikEHTHDDw0QFnoECAAQAq&usq=AOvVaw19HqM3f4sy1BE5A-EY4000)

This link defines spending guidelines for each fund type (state, grants, ITF, foundations).

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ECU Budget Contact by Fund Source

https://financialservices.ecu.edu/wp-content/pv-uploads/sites/86/2018/05/Spending_Guidelines_Contacts.pdf

This link provides contact information for each fund type (state, grants, ITF, foundations).

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**Banner Admin Pages Helpful List**

[https://financialservices.ecu.edu/wp-content/pv-uploads/sites/86/2018/05/Helpful\\_List\\_Banner\\_Admin\\_Pages.pdf](https://financialservices.ecu.edu/wp-content/pv-uploads/sites/86/2018/05/Helpful_List_Banner_Admin_Pages.pdf)

This link provides the Banner Admin Page to use to view budgets by each fund type, FOAPAL charts, JE, Deposits, etc.